



**INSTRUCTOR TRAINING
600 HOURS**

COURSE DESCRIPTION – Instructor Training

Full time is defined as 35 hours per week, five days per week, seven hours per day, Tuesday through Saturday, 8:30 am. to 4:30 pm. with a one hour lunch. Part time is 23 hours per week, five days per week, 4 hours per day, Tuesday through Friday from 8:30 am. to 12:30 pm. and 7 hours on Saturday from 8:30 am. to 4:30 pm. with a one hour lunch. Time in this course is spent learning the technical skills of teaching the course in which the student holds a professional license. This will include lesson planning, teaching principals, psychology, motivation, classroom training, and practice teaching. This Course is taught in English.

EDUCATIONAL OBJECTIVE – Instructor Training

At the completion of this course the graduate will be qualified to pass the MO State Board of Cosmetology and Barber Examiners Instructor exam that pertains to the basic license the student already holds and receive an Instructor’s license in that specialty. The student will be able to teach that specialty in a cosmetology school and will be familiar with procedures for creating lesson plans and curriculums. Graduates will have the option of instructing in a school, working in a salon or spa, being a product representative, a platform artist, a school owner or manager.

TUITION & FEES – Instructor Training

Tuition	\$814.00
Textbooks	186.00
Tools & Equipment	<u>0</u> NA
Total	\$1,000.00

Student License Fee: All enrollees must provide a \$5.00 money order, payable to the MO State Board of Cosmetology and Barber Examiners, for a student license at least 2 weeks prior to starting class.

Total cost of the above is \$1,000.00, payable \$550.00 on the class start date, \$450.00 thirty days from class start date. Students are allowed 42 hours of absent time at no additional charge. Any additional time required to complete because of absence will be charged for at a rate of \$1.36 per hour. Fees for absent hours missed (beyond 42) are due on the day following the earliest possible completion of the program, plus the allowed absence hours. A leave of absence, jury duty, weather closings or unexpected closings will extend the completion date and the Maximum Time Frame allowed for the course. Students may make payments on the absent fees in advance and money paid will be credited to their account. All regular payments are due in advance each month. Textbooks (unless purchases elsewhere) do not become the property of the student until all money owed to the Academy has been paid. Textbooks are non-returnable and non-refundable. Methods of payment may include cash, credit/debit card, money order, check, Title IV funds, Vocational Rehabilitation and/or Veterans benefits. Payment in full may be made at time of Enrollment Agreement signing.

Instructor Trainees wear black top and bottom and a gray lab jacket.

(816) 252-4247 | 815 West 23rd Street Independence, MO 64055

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TEXTBOOKS – Instructor Training

Milady’s Master Educator Student Course Book (ISBN 13: 9781133693697))

Milady’s Master Educator Exam Review (ISBN 13: 9781133776598)

CURRICULUM – Instructor Training

This course length is 600 hours. Full time attendance is defined as five days per week, seven hours per day, Tuesday through Saturday, 8:30 a.m. to 4:30 p.m. with a one-hour lunch break, equaling a 35 hour week. Part time attendance is defined as five days per week, four hours per day Tuesday through Friday from 8:30 a.m. to 12:30 p.m. and 7 hours on Saturday from 8:30 a.m. to 4:30 p.m. with a one-hour lunch on Saturday, equaling a 23 hour week. This Course is taught in English.

The hours are divided approximately as follows:

<u>Subjects</u>	<u>Hours</u>
Teaching principles, lesson planning, curriculum planning, class outlines, teaching methods, teaching aids, testing, and evaluation	200
Psychology, personality in teaching, teacher evaluation, counseling, laws of learning, and speech	50
Business experience or management, classroom management, record keeping, buying, inventory supplies, and State Law	50
Practice teaching in both theory and practical	<u>300</u>
Total	<u>600</u>

Grades are recorded as follows:

Excellent	94-100	<i>Satisfactory</i>	70-77
Very Good	86-93	Failing	69 & below
Good	78-85		

GRADUATION REQUIREMENTS – Instructor Training

Each student must successfully complete the required number of clock hours required for the Instructor Training course and satisfy all financial obligations to the Academy. Instructor Trainees must also write a lesson plan and teach an assigned theoretical and demonstration class to receive a diploma.

O*Net Link – Instructor Training

<http://www.onetcodeconnector.org/ccreport/39-5012.00>

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